

**CAMPUS COMMUNITY SCHOOL
BOARD OF DIRECTORS' MEETING**

June 28, 2021

Zoom Meeting ~ 5:30 pm

Name	Present	Absent
Harry Papaleo	x	
Sylvia Lopez	x	
Laura Axtell	x	
Jennifer Boland		x
Renatae Burton		x
Karen Favors	x	
Bonnie Gladu	x	

CCS Staff:	Present	Absent
Heidi Greene	x	
Carolin Lyon	x	

Minutes

- I. Roll Call to Establish a Quorum** at 5:30pm

- II. Approval of Agenda-** Karen made motion and Bonnie 2nd; all approved.

- III. Approval of Minutes of Last Meeting-** Harry made to motion to approve minutes from May meeting, Sylvia 2nd; all approved.

- IV. Executive Session – Personnel-in at 5:45pm and back to regular session at 6:08pm**

- V. President’s Report-** Laura reminded everyone that the July meeting would be held in person and would have a shortened agenda due to the addition of a special board development training.

- VI. Committees**
 - ****Long-Range Planning* met on June 21 (Karen, Gretchen DiVietro , Deni Gorman, and Heidi attended.)
 1. Added teacher rep – Deni Gorman, 1st grade teacher
 2. Reviewed most recent parent feedback survey. 98% of parents reported that they were happy with their child’s experience at CCS. Overall strengths included communication and the supportive and welcoming environment. Opportunities for growth included the desire to have more frequent feedback about student progress. Several parents inquired about the addition of an aftercare

program. A large majority of parents indicated that they wanted to send their child back in person for the 21-22 school year.

3. Discussed potential of a school success committee. Heidi, Gretchen and Deni will meet to get this process started.

*****Board Development** met on June 11 (Jennifer, Renatae, Laura and Heidi attended)

1. Prior to next committee meeting, the committee members will review the board development training (part 1) offered through DOE on schoology so that we can plan for the special session in July. After the July training, we will determine if another board self-assessment tool is necessary, or if this process alone is sufficient. Need to determine how to use parts 2 and 3, as well.
2. As we go through the board development training, we will analyze our current admin evaluation process and determine if changes are necessary. Laura and Heidi will meet to review the most recent staff feedback about the admin positions.
3. We will need to start looking for new Board members to expand the Board. Laura will create a form letter to be used when a Board member has a potential candidate. We are looking for the following skills sets:
 - Financial expert
 - Media and PR Specialist
 - Public Influencer
 - Business/Real estate/financial

VII. Finance Report

1. Enrollment for 21-22 currently 403 with a goal of 418. Class sizes will be capped to maintain proper social distancing.
2. Update on Bond Refinancing – Things are going well and we are nearing the end of the process (tentative settlement date – July 14). We are also required to do a soil test (cost of \$5900) to check for a possible underground tank (and to ensure no leakage if the tank exists).

VIII. Head of School's Report

1. Approximately 120 students are attending summer school. We are in week 2. Summer school is in-person 4 days a week. There is no charge for the program and we have been able to provide bus transportation for about 70 students.
2. Since our last meeting, we have received clarification that the ESSER III grant cannot be used for additional land or buildings, which

eliminates the idea of repurposing the gym into classrooms and then building a new gym. We are currently brainstorming new plans and costs for things like additional staffing, building renovations, and an aftercare program. A more definitive draft plan will be shared in July.

3. Our intention for next school year is to offer a fully in-person instructional model, 4-5 days a week. Some students may need to Zoom in if they need to quarantine or if they have a medical exemption. It is our plan to continue with antigen testing, as well.

IX. Voting Items – Fiscal Year 2022 Budget – Karen motioned to approve the budget and Bonnie 2nd the motion. Harry abstained. Everyone else voted to approve.

X. Information Items

1. Next Board Meeting – **Monday, July 26 – 5:30** (Remember to complete the DOE Board Training [course 1] prior to the meeting.) Directions for this will be emailed.
2. 21-22 Board Meeting Schedule was shared.

XI. Adjournment

Laura adjourned the meeting at 6:58pm

Board attendance report for 2020/2021 school year

Name	Oct	Nov	Jan	Feb	Mar	April	May	June	July	Aug	Sept
Harry Papaleo	x		x	x	x/		x	x			
Bonnie Gladu	x	x	x	x	x/x	x	x	x			
Annie Norman	x	x	x	x	R						
Sylvia Lopez	x		x	x	x/x		x	x			
Laura Axtell	x	x	x	x	x/x	x	x	x			
Jennifer Boland	x	x	x	x	x/x	x	x				
Austin Auen	x		x		x/x						
Renatae Burton	x	x	x	x	x/x	x	x				
Karen Favors	x	x		x	x/x	x	x	x			

CCS Staff:	Oct	Nov	Jan	Feb	Mar	April	May	June	July	Aug	Sept
Heidi Greene	x	x	x	x	x/x	x	x	x			
Carolin Lyon	x	x	x	x	x/x	x	x	x			

March had special meeting and regular board meeting***