

**CAMPUS COMMUNITY SCHOOL  
BOARD OF DIRECTORS' MEETING**

May 24, 2021

Zoom Meeting ~ 5:30 pm

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Harry Papaleo	x	
Sylvia Lopez	x	
Laura Axtell	x	
Jennifer Boland	x	
Renatae Burton	x	
Austin Auen		x
Karen Favors		
Bonnie Gladu	x	

<b>CCS Staff:</b>	<b>Present</b>	<b>Absent</b>
Heidi Greene	x	
Carolin Lyon	x	

**Minutes**

**I. Roll Call to Establish a Quorum at 5:31pm**

Also in attendance members of the CBOC committee and Daniel Silva from Callowhill

- II. Approval of Agenda-** Move to approve agenda with voting item moved to before president's report. Harry made motion and Laura 2<sup>nd</sup> all approved.
- III. Approval of Minutes of Last Meeting-** Jen made to motion to approve minutes from April meeting, Karen 2<sup>nd</sup> and all approved, Harry abstained for not being at the meeting last month.
- IV. Special Guests: Callowhill Bond Refinancing Presentation** Daniel Silva presented the bond refinancing process and the need for Campus Community School board to give approval power to the Board President and Vice-President if bond is under the stipulations of 3.5 million par amount, 20 year maturity and on or under 5% interest rate. Refinancing the bond will save school around \$100.000 or more a year, it will extend the bond for another five years but will free up revenue for yearly use. The secretary of the board will sign document giving acknowledgment of board vote.

**Board Voting-**Harry made the motion to approve the letter for President and Vice-President to act on the behalf of the board under stipulations stated above. Renatae 2<sup>nd</sup> and all approved.

**Harry, Daniel Silva and members of the CBOC committee leave zoom meeting.**

V. **Executive Session** – *Personnel-in at 5:51pm and back to regular session at 5:57pm*

VI. **President's Report-** Laura attended refinance meetings this month discussed in beginning of agenda. Also attend staff meeting on teacher appreciation week to let staff know about Covid Staff Appreciation Supplement to be in the end of May pay cycle. Staff are very thankful.

VII. **Committees**

1. **Long-Range Planning** met on May 13<sup>th</sup> (Bonnie, Karen, G. DiVietro and Heidi attend.)
2. Looked at last year's parent survey. Asking the questions: why would a student attend and stay at CCS? Why would a parent send and keep their child here at CCS? Why would a staff member want to stay at CCS?
3. Discussed developing a climate and culture committee, brought up by a teacher.
4. Will review survey from May in June meeting to develop next steps for CCS.
5. **Board Development** met on May 21 (Jennifer, Renatae, Laura and Heidi attended)
6. Austin Auen will be leaving the board, we need to find a business and financial expert to fill his position.
7. We would also like to find a media or PR specialist, CPA or a community influencer. If you have someone in mind please ask if they are interested in learning more then forward there contact information to Heidi and Laura.
8. Please complete the first part of board training on the Edaccess website, you will find the course with this number #28301, please complete this by July 26, board meeting. We will be discussing the training at this time.
9. Please make sure you email, both Heidi and Carolin every time you receive and email letting them know if you can attend this is important to make sure each meeting we have a quorum.
10. Next meeting is June 11<sup>th</sup> at 4pm, we will be writing a protocol for board to follow when communicating with Parents or Guardians on complains or issues.

## **VIII. Finance Report**

### **1. Budget Overview**

As of April 30<sup>th</sup> 2021 83% through school year budget.

Local funding change due to Capital School District change of \$200.00 less in unit count funding a reduction of around \$85,000 (on pg. 1)

2. We will have \$78,120.00 in surplus at minimum for end of fiscal year on June 30.
3. Enrollment current enrollment for 20-21 school year is 406
4. Enrollment for coming school year 21-22 currently 415
5. Review initial draft of Fiscal Year 2022 Budget (based on enrollment of 425) Budget is based on average state and local source: Revenue from state for each student based on unit count \$9,150.00 and local flat revenue at \$1,294.00
6. FY 2022 budget includes a salary increase of \$1,000.00 for 10 month, \$1,100 for 11 month employees and \$1,200.00 for 12 month employees. 5% increase in student support services for transportation next year. Title II grant helps pay for professional development.

## **IX. Head of School's Report**

1. Status of the School as the school comes to close we are starting to think about next year. Heidi has sent out a survey to parents on what they would feel comfortable with next year. Also in survey transportation and communications preferences. She has received 61 responses so far, she will send it out one last time this week.
2. Heidi is also in the process of talking with staff on ideas to safely bring all students to school in person. We will be trying this with Summer School starting June 21.
3. Transportation and space are the biggest obstacles right now and Heidi is collecting all ideas on how to solve these obstacles.
4. Looking a repurposing space, building on and purchasing property around the school.
5. Heidi asks anyone who has connections to a Civil Engineer and Delaware State University to contact her.
6. ESSER III Grant  
We will be using ESSER III Grant to help fund space and transportation issues. Little over a million dollars to spend in the next to years.

**X. Information Items**

1. 8<sup>th</sup> Grade Promotion – Tuesday, June 8 – 6:00  
Rain date June 9<sup>th</sup> at Wesley Stadium
2. Last Student Day – Wednesday, June 9
3. Last Teacher Day –Friday, June 11
4. Summer School Begins – Monday, June 21
5. Next Board Meeting – Monday, June 28 – 5:30

**XI. Adjournment**

**Laura adjourned the meeting at 7:52pm**

**Board attendance report for 2020/2021 school year**

<b>Name</b>	<b>Oct</b>	<b>Nov</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>
Harry Papaleo	x		x	x	x/		x				
Bonnie Gladu	x	x	x	x	x/x	x	x				
Annie Norman	x	x	x	x	R						
Sylvia Lopez	x		x	x	x/x		x				
Laura Axtell	x	x	x	x	x/x	x	x				
Jennifer Boland	x	x	x	x	x/x	x	x				
Austin Auen	x		x		x/x						
Renatae Burton	x	x	x	x	x/x	x	x				
Karen Favors	x	x		x	x/x	x	x				

<b>CCS Staff:</b>	<b>Oct</b>	<b>Nov</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>
Heidi Greene	x	x	x	x	x/x	x	x				
Carolin Lyon	x	x	x	x	x/x	x	x				

**March had special meeting and regular board meeting\*\*\***